

Risk Assessment Document for *Glenmuir United Football Club*

This risk assessment considers the potential for harm to come to children whilst they are in *Glenmuir United Club's* care. This risk assessment precedes the Child Safeguarding Statement (Section 11 (1b) Children First Act 2015) which is developed following this risk assessment process. In accordance with the requirements of Section 11 (1) of the Children First Act 2015 the risk is of abuse and not general health and safety risk (covered under a separate H&S policy and risk assessment).

Section 11 (1) of the Children First Act 2015 states that where a person proposes to operate as a provider of a relevant service, he or she shall, within 3 months from the date on which he or she commences as such a provider —

- (a) Undertake an assessment of any potential for harm to a child while availing of the service (in this section referred to as a “risk”).

Potential risk of harm to children	Likelihood of harm happening L-M-H	Required Policy, Guidance and Procedure document	Responsibility Club/Region/National	Further action required ...
CLUB & COACHING PRACTICES				
Lack of coaching qualification	Low-Medium	<ul style="list-style-type: none"> Coach education policy Recruitment policy 	Club	<i>Proof of qualification to be confirmed</i>
Supervision issues	Low-Medium	<ul style="list-style-type: none"> Supervision policy Coach education policy 	Club	<i>Ongoing review</i>
Unauthorised photography & recording activities	Low-Medium	<ul style="list-style-type: none"> Photography and Use of Images policy 	Club	<i>Ongoing review</i>
Behavioural Issues	Low-Medium	<ul style="list-style-type: none"> Code of Conduct Safeguarding Level 1 (min) Complaints & Disciplinary policy 	Club	<i>Ongoing review</i>
Lack of gender balance amongst coaches	Low-Medium	<ul style="list-style-type: none"> Coach education policy Supervision policy 	Club	<i>Ongoing review</i>

Potential risk of harm to children	Likelihood of harm happening L-M-H	Required Policy, Guidance and Procedure document	Responsibility Club/Region/National	Further action required ...
No guidance for travelling and away trips	Low	<ul style="list-style-type: none"> Travel/Away trip policy Child Safeguarding Training 	Club	Ongoing review
Lack of adherence with misc procedures in Safeguarding policy (i.e. mobile, photography, transport)	Low	<ul style="list-style-type: none"> Safeguarding policy Complaints & disciplinary policy 	Club	Ongoing review
COMPLAINTS & DISCIPLINE				
Lack of awareness of a Complaints & Disciplinary policy	Low	<ul style="list-style-type: none"> Complaints & Disciplinary procedure/policy Communications procedure 	Club	Immediate action needed Greater communication required
Difficulty in raising an issue by child & or parent Reason: Covered above	Medium	<ul style="list-style-type: none"> Complaints & Disciplinary procedure/policy Communications procedure 	Club	Review the communication/responsibilities of the procedure/policy as required
Complaints not being dealt with seriously	Medium	<ul style="list-style-type: none"> Complaints & Disciplinary procedure/policy 	Club	Ongoing review
REPORTING PROCEDURES				
Lack of knowledge of organisational and statutory reporting procedures	Medium	<ul style="list-style-type: none"> Reporting procedures/policy Coach education policy Code of Conduct /Behaviour 	NGB MP DLP	Make policies and procedures available Include in Safeguarding Training (L1) Include in Coach Education Training
No Mandated Person appointed	Low	<ul style="list-style-type: none"> Reporting procedures/policy 	NGB	Publicise identity of Mandated Person Train Mandated Person in their role
No DLP Appointed	Low	<ul style="list-style-type: none"> Reporting procedures/policy 	NGB Club	Train all DLPs Publicise identity of DLPs
Concerns of abuse or harm not reported	Medium	<ul style="list-style-type: none"> Reporting procedures/policy 	MP DLP	Include in Safeguarding Training (L1)

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	Medium	<ul style="list-style-type: none"> Child Safeguarding Training – Level 1 		<i>Publicise names of CPOs, DLPs, MP(s)</i> <i>Publicise internal and external reporting procedures</i>
Not clear who YP should talk to or report to	Low	<ul style="list-style-type: none"> Post the names of CPOs, DLPs and MP 	CPO DLP	<i>Communicate in Club</i> <i>Include in Safeguarding Training (L1)</i>
FACILITIES				
Unauthorised access to designated children’s play & practice areas and to changing rooms, showers, toilets etc.	Low	<ul style="list-style-type: none"> Supervision policy Coach education 	NGB Club	<i>Clarify responsibilities before session starts</i>
Unauthorised exit from children’s areas	Low	<ul style="list-style-type: none"> Supervision policy Coach education 		<i>Clarify responsibilities before session starts</i>
Photography, filming or recording in prohibited areas	Low	<ul style="list-style-type: none"> Photography policy and use of devices in private zones 		<i>Enforce policy in private changing and wet areas</i>
Missing or found child on site	Low	<ul style="list-style-type: none"> Missing or found child policy 		<i>Refer to policy and inform Gardai</i>
Children sharing facilities with adults e.g. dressing room, showers etc.	Low	<ul style="list-style-type: none"> Safeguarding policy 		<i>Plan with facilities management to create a suitable child centred environment in shared facilities</i>
RECRUITMENT				
Recruitment of inappropriate people	Low	<ul style="list-style-type: none"> Recruitment policy 	NGB Club CPO Appropriate personnel	<i>Ongoing review</i>
Lack of clarity on roles	Low	<ul style="list-style-type: none"> Recruitment policy 	Club	<i>Check job description</i>

Potential risk of harm to children	Likelihood of harm happening L-M-H	Required Policy, Guidance and Procedure document	Responsibility Club/Region/National	Further action required ...
	Medium			<i>Put supervision in place</i>
Unqualified or untrained people in role	Medium	<ul style="list-style-type: none"> Recruitment policy 	Club	<i>Check qualification</i> <i>Ongoing review</i>
COMMUNICATIONS AND SOCIAL MEDIA				
Lack of awareness of 'risk of harm' with members and visitors	Medium	<ul style="list-style-type: none"> Child Safeguarding Statement Training policy 	National Club DLP CCO	<i>Communicate Child Safeguarding Statement</i>
No communication of Child Safeguarding Statement or Code of Behaviour to members or visitors	Low	<ul style="list-style-type: none"> Child Safeguarding Statement – display Code of Behaviour - distribute 	Club Executive County Committee DLP Children's Officer	<i>Communicate Child Safeguarding Statement</i> <i>Distribute Code or Sections as appropriate</i>
Unauthorised photography & recording of activities	Low	<ul style="list-style-type: none"> Photography and Use of Images policy 		<i>Ongoing review</i>
Inappropriate use of social media and communications by under 18's	Medium	<ul style="list-style-type: none"> Communications policy Code of conduct 		<i>Ongoing review</i>
Inappropriate use of social media and communications with under 18's	Medium	<ul style="list-style-type: none"> Communications policy Code of conduct. 		<i>Ongoing review</i>
GENERAL RISK OF HARM				
Harm not being recognised	Medium	<ul style="list-style-type: none"> Safeguarding policy Child Safeguarding Training 		<i>Ongoing review</i>
Harm caused by - child to child	Low	<ul style="list-style-type: none"> Safeguarding policy 		<i>Ongoing review</i>

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<ul style="list-style-type: none"> - coach to child - volunteer to child - member to child - visitor to child 	Low	<ul style="list-style-type: none"> ▪ Child Safeguarding Training 		
General behavioural issues	Medium	<ul style="list-style-type: none"> ▪ Code of Conduct 		Take disciplinary action where necessary - Sign code of conduct

Explanation of terms used:

- **Potential risk of harm to children** – these are identified risks of harm to children whilst accessing activities in the Club/Region/Province/NGB.
- **Likelihood of harm happening** – the likelihood of the risk occurring in the club/region/NGB measured by you as Low/Medium or High.
- **Required Policy, Guidance and Procedure document** – indication of the policy required to alleviate the risk.
- **Responsibility** – provider should indicate where the responsibility for alleviating the risk lies.
- **Further action...** - indicates further action that might be necessary to alleviate any risk ongoing.

This Risk Assessment document has been discussed and completed by **Glenmuir United Football Club** on **Dec 1st 2023**

Signed: *Mark Sheils*

Name: Mark Sheils (087 2204240)

Role: *Club Chairman (Designated Liaison Person)*

Date: December 1st 2023

Signed: *Ciaran Hand*

Name: Ciaran Hand (087 2200369)

Role: *Club Children's Officer*

Date: December 1st 2023

Signed: *Joe Weir*

Name: Joe Weir (087 7863813)

Role: *Vice Chairman (Deputy Designated Liaison Person)*

Date: December 1st 2023